

A regular and organizational meeting of the School Board of said district was held at the administrative offices on the above date. The meeting was called to order by President Haidle at 4:00 pm.

Members Present: Drake, Rettig, Featherston, Haidle
Member Absent: Hamming

Kent ISD Staff Present: Assistant Superintendents Philipps, Rodgers, Gorman; Director Hendry; Principal Verwey and recording Secretary Lovell; Kent ISD Staff: Deb Vandyke

President Haidle opened the meeting welcoming visitors. Assistant Superintendent Gorman administered a ceremonial Oath of Office to Andrea Haidle.

Assistant Superintendent Gorman requested nominations for board President of the Kent Intermediate School Board for the 2023-2024 school year.

Upon motion of Member Drake, supported by Member Rettig, it was resolved to approve the following slate for board offices for the 2023-2024 school year:

Andrea Haidle- President
David Drake -Vice President
Laura Featherston-Secretary
Matt Rettig-Treasurer
Anne Hamming- Trustee

Ayes: Drake, Featherston, Rettig, Haidle
Nays: None

Motion declared to have carried.

Upon motion of Member Drake, supported by Member Rettig, it was resolved to combine and approve resolutions D.3-D.10 with the ability to discuss each agenda separately.

Ayes: Featherston, Rettig, Drake, Haidle
Nays: None

Motion declared to have carried.

It was resolved to approve the following financial institutions be designated as depositories for district funds:

1. JP Morgan Chase Bank, NA
2. Fifth Third Bank
3. Flagstar Bank

4. Huntington National Bank
5. Mercantile Bank of West Michigan
6. Chemical Bank/TCF Bank
7. Michigan Liquid Asset Fund
8. PNC Bank
9. Mercantile Bank
9. Bonds, bills or notes of the United States, or obligations of the State of Michigan; Section 622.2 (a).
10. Commercial paper rated prime at the time of purchase and maturing not more than 270 days after the date of purchase, Section 622.2 (c).
11. Certificates of deposit issued by financial institutions which means a state or nationally-chartered bank or a state or federally-chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office in Michigan under Michigan and Federal laws.
12. Securities issued or guaranteed by agencies or instrumentalities of the United States government; Section 622.2 (d).
13. United States government or Federal agency obligation repurchase agreements; Section 622.2(e).
14. Banker's acceptances issued by a bank that is a member of the Federal Deposit Insurance Corporation; Section 622.2 (f).
15. Investment pools as authorized by the Surplus Funds Investment Pool Act, Act No. 367 of the Public Act of 1982 being Section 129.111 to 129.118 of the Michigan Compiled Laws, composed entirely of instruments that are legal for direct investment by an intermediate school district.
16. Mutual Funds composed entirely of investment vehicles that are legal for direct investment by a school district.

It was resolved, that **JP Morgan Chase Bank, NA**, as designated depository of this Corporation, be and it is hereby requested, authorized, and directed when receiving deposits to the account of this Corporation to pay over and remit in cash to the agent making the deposit all or any part of such deposit, notwithstanding any endorsements of the deposited items to the contrary, provided only that

the deposit slip shall show the amount so paid over and remitted in cash and shall bear the signature of the following person:

Matt Rettig, Treasurer

- Consolidated Checking Account
- Consolidated Savings
- Disbursement Account
- Internal Service Fund Account
- Payroll Account
- EDUStaff Checking Account

It was further resolved, that the superintendent or his designee assume the responsibilities of the Treasurer for the administration of funds and to sign checks, contracts, agreements, and purchase orders for Kent ISD.

It was resolved, that the Kent ISD Board authorizes the district to utilize electronic transactions in compliance with the written procedures and internal controls developed as the District's ACH policy and presented to the Board on April 19, 2004, and revised on June 20, 2005.

It was further resolved, that the Kent ISD Board designates the Director of Fiscal Services, Dennis Baine, as the electronic Transfer Officer (ETO) in accordance with Board Policy 6144.

It was resolved to authorize the Kent ISD staff members listed below the use of Kent ISD credit cards for district business.

| TITLE | LOCATION |
|---|---------------------------|
| ACCOUNTING CLERK | ESC |
| ADMINISTRATIVE ASSISTANT | KTC |
| ADMINISTRATIVE ASSISTANT | KEC OAKLEIGH |
| ADMINISTRATIVE ASSISTANT | ESC |
| ADMINISTRATIVE ASSISTANT | EMPOWER U |
| ADMINISTRATIVE ASSISTANT | MYSCHOOL@KENT |
| ADMINISTRATIVE ASSISTANT | ORAL/DEAF- N OAKVIEW ELEM |
| ADMINISTRATIVE ASSISTANT- ADULT ED | ADULT ED |
| ADMINISTRATIVE ASSISTANT- CENTER PROGRAMS | ESC |
| ADMINISTRATIVE ASSISTANT- EARLY CHILDHOOD | KCCLC |
| ADMINISTRATIVE ASSISTANT- EARLY ON | KCCLC |
| ADMINISTRATIVE ASSISTANT- EARLY ON | KCCLC |
| ADMINISTRATIVE ASSISTANT- SPECIAL EDUCATION | ESC |
| ADMINISTRATIVE ASSISTANT- SUPERINTENDENT | ESC |
| ADMINISTRATIVE ASSISTANT | LINCOLN SCHOOL |
| ADMINISTRATIVE ASSISTANT | PINE GROVE |
| ADMINISTRATIVE ASSISTANT- ADMIN SERVICES & INSTRUCTIONAL SERVICES | ESC |

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| ADMINISTRATIVE ASSISTANT- SPECIAL EDUCATION | ESC |
| ADMINISTRATIVE ASSISTANT- TRUANCY/HR | ESC |
| ADMINISTRATIVE ASSISTANT | EMPOWER U |
| ADMINISTRATOR OF LAUNCH U | KCTC |
| ASSISTANT ADMINISTRATOR | EMPOWER U |
| ASSISTANT PRINCIPAL | KCTC |
| ASSISTANT PRINCIPAL | KTC |
| ASSISTANT SUPERINTENDENT OF CAREER AND TALENT DEVELOPMENT | KCTC |
| ASSISTANT SUPERINTENDENT OF INSTRUCTIONAL SERVICES | ESC |
| ASSISTANT SUPERINTENDENT OF TECHNOLOGY SERVICES | ESC |
| ASST. SUPERINTENDENT OF ADMINISTRATIVE SERVICES | ESC |
| ASST. SUPERINTENDENT OF HUMAN RESOURCES | ESC |
| ASST. SUPERINTENDENT OF LEGISLATIVE & ORGANIZATIONAL INITIATIVES | ESC |
| ASST. SUPERINTENDENT OF STUDENT SERVICES | ESC |
| AVIATION MAINTENANCE INSTRUCTOR | AIRPORT/KCTC |
| BRIGHT BEGINNINGS SUPERVISOR | KCCLC |
| BUDGET & GRANT SUPERVISOR | ESC |
| CAREER DEVELOPMENT FACILITATOR- STUDENT SERVICES | KCTC |
| CAREER EXPLORATION COORDINATOR | KCTC |
| CAREER READINESS CONSULTANT | KCTC |
| CAREER READINESS COORDINATOR | KCTC |
| CONSULTANT- EDUCATIONAL TECHNOLOGY | ESC |
| CONSULTANT- HEALTH EDUCATION | ESC |
| COORDINATOR- LAUNCH U | KIH |
| CTES-DIESEL | KCTC |
| CTES-RETAIL | KTC |
| CULINARY AIDE- HOSPITALITY | KCTC |
| CUSTODIAN | FACILITIES |
| DEAN | KEC BELTLINE |
| DEAN OF STUDENTS | KCTC |
| DIRECTOR- ADULT ED | ADULT ED |
| DIRECTOR- CAREER READINESS | KCTC |
| DIRECTOR- EARLY CHILDHOOD | KCCLC |
| DIRECTOR- FACILITIES | FACILITIES |
| DIRECTOR- GREAT START TO QUALITY | KCCLC |
| DIRECTOR OF CENTER PROGRAMS | ESC |
| DIRECTOR OF COMMUNICATIONS & MARKETING | ESC |
| DIRECTOR OF FISCAL SERVICES | ESC |
| DIRECTOR OF HUMAN RESOURCES | ESC |
| DIRECTOR OF RESEARCH & CONTINUOUS IMPROVEMENT | ESC |
| DIRECTOR OF SAFETY & SECURITY | ESC |

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| DIRECTOR OF TEACHER DEVELOPMENT | KCTC |
| DIRECTOR OF TEACHING & LEARNING | ESC |
| DIRECTOR OF WORKFORCE DEVELOPMENT | KCTC |
| DIRECTOR-FACILITIES | FACILITIES |
| EARLY CHILDHOOD SPECIALIST-GSRP | KCCLC |
| EARLY INTERVENTIONSIT | KCCLC |
| EARLY LITERACY COACH | ESC |
| EDUCATIONAL CONSULTANT | ESC |
| EDUCATIONAL CONSULTANT (ELA/SS) | ESC |
| EDUCATIONAL SCIENCE CONSULTANT | ESC |
| ELL COORDINATOR/ STUDENT SERVICES COORDINATOR | ESC |
| ELL CTES- STUDENT SERVICES | KCTC |
| FACILITIES SUPERVISOR | FACILITIES |
| FACILITIES SUPERVISOR | KEC BELTLINE |
| FACILITIES SUPERVISOR | FACILITIES |
| FACILITIES SUPERVISOR ASSISTANT | KCTC |
| FINANCE AND SUPPORT COORDINATOR | ESC |
| FUEL CARD- EMPOWER U MAYFIELD | EMPOWER U |
| FUEL CARD- EMPOWER U STRAIGHT | EMPOWER U |
| FUEL CARD- KEC BELTLINE | KEC BELTLINE |
| FUEL CARD- LINCOLN SCHOOL | LINCOLN SCHOOL |
| FUEL- PINE GROVE LEARNING CENTER | PINE GROVE |
| GIFTED/TALENTED, ATYP CONSULTANT | ESC |
| HEAD SECRETARY | LINCOLN DEVELOPMENT CENTER |
| HR COORDINATOR | ESC |
| HR SPECIALIST | ESC |
| INSTRUCTOR- 3D ANIMATION | KCTC |
| INSTRUCTOR- AGRISCIENCE | KCTC |
| INSTRUCTOR- AUTO TECH | KCTC |
| INSTRUCTOR- AVIATION MAINTENANCE | KCTC |
| INSTRUCTOR- CHILD AND FAMILY CARE | KTC |
| INSTRUCTOR- CONSTRUCTION | KCTC |
| INSTRUCTOR- CULINARY/HOSPITALITY | KCTC |
| INSTRUCTOR- GRAPHIC COMMUNICATIONS | KCTC |
| INSTRUCTOR- HEALTH CAREERS | KCTC |
| INSTRUCTOR- HOSPITALITY/CULINARY | KTC |
| INSTRUCTOR- HSECA | KCTC (GVSU) |
| INSTRUCTOR- INFORMATION TECHNOLOGY | KCTC |
| INSTRUCTOR- MARKETING | KCTC |
| INSTRUCTOR- MECHATRONICS | KCTC |
| INSTRUCTOR-PHARMACY TECHNICIAN | KCTC |

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|---|----------------------------|
| INSTRUCTOR- PROJECT SEARCH | EMPOWER U |
| INSTRUCTOR- RETAIL MARKETING | KTC |
| INSTRUCTOR- RETAIL MARKETING | KCTC |
| INSTRUCTOR- WELDING AND MECHATRONICS | KTC |
| INSTRUCTOR-HVAC-R | KCTC |
| INSTRUCTOR-INFORMATION TECHNOLOGY | KCTC |
| INSTRUCTOR-PRECISION MACHINING | KCTC |
| KCTC ASSISTANT PRINCIPAL | KCTC |
| KCTC PRINCIPAL | KCTC |
| KIEA INSTRUCTOR CORE PROGRAM | KTC |
| LEAD TEACHER GSRP | LOCALS |
| MAINTENANCE & GROUNDS | FACILITIES |
| MAINTENANCE TECHNICIAN | KCTC |
| MAINTENANCE TECHNICIAN | FACILITIES |
| MANAGER OF ACADEMIC PARTNERSHIPS | ESC |
| MANAGING EDITOR OF SNN | ESC |
| MANUFACTURING INSTRUCTOR | KTC |
| MATHEMATICS SPECIALIST | ESC |
| MEDICAID SECRETARY AND TRANSPORTATION ASSISTANT | ESC |
| MTSS COORDINATOR | ESC |
| NURSE COORDINATOR | ESC |
| PARAPROFESSIONAL | ADULT ED |
| PD HUB SUPERVISOR | ESC |
| PHARMACY TECHNICIAN | KCTC |
| PRESCHOOL INTAKE SECRETARY | KCCLC |
| PRINCIPAL | LINCOLN SCHOOL |
| PRINCIPAL | KEC OAKLEIGH |
| PRINCIPAL | LINCOLN DEVELOPMENT CENTER |
| PRINCIPAL | PINE GROVE |
| PROFESSIONAL DEVELOPMENT COORDINATOR | ESC |
| PROGRAM ADMINISTRATOR | EMPOWER U |
| PROGRAM COORDINATOR | ORAL DEAF |
| RECEPTIONIST- STUDENT SERVICES | KCTC |
| RECEPTIONIST/KTC ATTENDANCE | KTC |
| REGION 4 EDUCATION CONSULTANT | ESC |
| SECONDARY PROGRAMS FINANCE COORDINATOR | KCTC |
| SECRETARY- FACILITY OPERATIONS | FACILITIES |
| SOCIAL WORKER | EMPOWER U |
| STAFF ACCOUNTANT | ESC |
| STEM CONSULTANT | ESC |
| SUPERINTENDENT | ESC |

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| SUPERVISOR-FINANCE | ESC |
| TEACHER CONSULTANT | EMPOWER U |
| TEACHER SPECIAL EDUCATION | EMPOWER U |
| TEACHER SPECIAL EDUCATION | PINE GROVE |
| TEACHER SPECIAL EDUCATION | LINCOLN SCHOOL |
| TEACHER SPECIAL EDUCATION | PINE GROVE |
| TEACHING & LEARNING COORDINATOR | ESC |
| TOOL CRIB AIDE | KCTC |
| WAREHOUSE- RECEIVING | FACILITIES |
| WORKFORCE DEVELOPMENT CONSULTANT | KCTC |
| WORKFORCE DEVELOPMENT COORDINATOR | KCTC |
| | |
| SAM'S CLUB MEMEBERSHIP CARDS | LOCATION |
| COLLIN HOWELL | ESC |
| CHEYRL BAUER | ESC |
| LINDA NAWROCKI | KTC |
| PATRICIA WALSTRA | ESC |

It was resolved to appoint legal counsel as follows:

- Clark Hill General Counsel
- Miller Johnson General Counsel
- Thrun Law Firm, P.C., Lansing General School Law, Bonding, Elections, Policies

It was resolved that special meetings of the School Board may be called by the Superintendent, President of the Board, or any two (2) members thereof, by serving the other members a written notice of the day, time, and place of such meetings.

Service of the notices for a special meeting shall be by:

- a. Delivering the notices to members personally at least twenty-four (24) hours before such meeting is to take place; or
- b. Leaving the same at the residence of each such member, with some adult person of the household, at least twenty-four (24) hours before such meeting is to take place; or
- c. Depositing the same in a government mail receptacle, enclosed in a sealed envelope plainly addressed to each such member at his last known residence address, at least seventy-two (72) hours before such meeting is to take place.

Service as prescribed may be made by a member of the Board, the Secretary of the Board, or any employee of the Board.

All resolutions or parts of resolutions in conflict with this resolution are hereby rescinded.

It was resolved to adopt the School Board meeting schedule for the 2023-24 school year as listed below:

Monday, August 21, 2023 6:00 p.m.
Monday, September 18, 2023 6:00 p.m.
Monday, October 16, 2023 6:00 p.m.
Monday, November 13, 2023 6:00 p.m.
Monday, December 18, 2023 4:00 p.m.
Monday, January 15, 2024 6:00 p.m.
Monday, February 12, 2024
Monday, March 18, 2024
Monday, April 15, 2024
Monday, May 13, 2024

It was further resolved, that all regular meetings of the Board listed above be held at the times indicated for each meeting, and that all aforementioned meetings be held in the Administrative Offices of said school board, located at 2930 Knapp Street N.E., Grand Rapids, Michigan, and that the schedule of regular meetings listed in this resolution may be amended by a majority vote of the Board.

Upon motion of Member Featherston, supported by Member Rettig, it was resolved to approve the consent agenda action items E.1-E.16.

Ayes: Drake, Featherston, Rettig, Haidle
Nays: None

Motion declared to have carried.

Approve the bills from June 1, 2023 through June 30, 2023 be allowed and orders drawn on the Treasurer for the amount summarized in the accounts payable report:

Approve the personnel recommendations regarding resignations and terminations, appointments, new assignments and/or contract adjustments, leaves of absence, and temporary contract employees. A copy of the recommendations is included with the legal minutes of this meeting.

Approve the transition of Pupil Accounting services back to Kent ISD throughout the 23-24 school year.

Approve the addition of an Assistant Director of Center Programs & Transition.

Approve the addition of ISS Empower U South.

Approve the addition of a Director of Adult Education.

Approve the additional of five Lead Teachers and five Associate Teachers for the Great Start Readiness Program.

Approve the addition of a Behavior Coach to replace a vacant Social Worker position at Lincoln School.

Approve the addition of Coordinated Support Consultant for the Continuous Improvement Department.

Approve the addition of a CTE Consultant for the Career Readiness Department.

Approve the addition of two Early Childhood Specialist for the Great Start Readiness Program.

Approve the addition of a receptionist position for the Kent Conference Center.

Approve the addition of a Maintenance Tech position to support the Empower U Buildings.

Approve the one-time calendar adjustment for Center Program professional staff.

Approve the Kent ISD Secondary Programs Handbook.

Upon motion of Member Rettig, supported by Member Drake, it was resolved to approve the sale of 2546 Orchard View, NE per the terms of the attached purchase agreement and authorize the Assistant Superintendent for Administrative Services to execute any documents necessary to conclude the sale of this home.

Ayes: Featherston, Rettig, Drake, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Drake, supported by Member Featherston, it was resolved to approve the 3-year maintenance renewal of the Rubrik data backup system for \$235,305.72 through People Driven Technology.

Ayes: Rettig, Drake, Featherston, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Featherston, supported by Member Drake, it was resolved to approve the MySchool@Kent course offerings through our content providers, Apex and eDynamic Learning.

Ayes: Drake, Featherston, Rettig, Haidle

Nays: None


Motion declared to have carried.

President Haidle provided the opportunity for public comment.

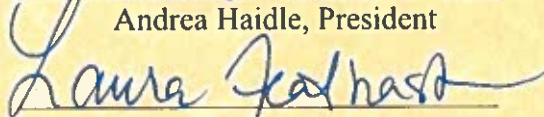
Assistant Superintendent Gorman shared that progress continues to be made on our goals outlined in the strategic plan and we look forward to sharing a full update with board members in August. In addition, we will continue to recognize our exceptional staff by honoring our Leading Learning award recipients at next month's meeting.

President Haidle adjourned the meeting at 4:12p.m.

Minutes Approved: August 21, 2023



Andrea Haidle, President



Laura Featherston, Secretary

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