

REMC 8 Laminating Form

REMC 8 provides at-cost laminating services to educators in Kent, Ionia, & Montcalm Counties.

Please note:

- Lamination is \$0.50 per foot (\$1 minimum)
- Our laminator is 24" wide. Items wider than this may be able to be laminated using a special process. Please contact us for more information.
- Laminating may be dropped off in person or sent via courier to REMC 8
- Please allow 3-5 business days for order completion
- Each order must include a name, district, school, and contact information
- Payment can be made in person or over the phone:
 - Kent ISD staff may submit payment via program account # or p-card
 - Local educators may submit payment via cash or credit card

SEND TO:

Kent Intermediate School District
REMC 8 Media Services
2930 Knapp NE
Grand Rapids, MI 49525-4518
Phone: 616.365.2386 or 616.365.2232

Hours: Monday-Friday, 7:30-11:30 and 12:30-4:00

FROM:

Name: _____

School District: _____

School/Program: _____

Contact Information (email or phone): _____

Payment: ___ Kent ISD Acct# (internal only) _____

 ___ Credit Card over the phone ___ Credit Card in person ___ Cash

Retrieval: ___ Pick up in REMC 8 ___ Send via courier (where applicable)

FOR REMC USE: # of ft: _____