

## Initial Eligibility for a NonPublic Student – K-12 Non-Resident District Student

## **Non-Resident Student**

- 1. Attending District Completes an Release of Confidential Information for Resident District
- 2. Attending District Creates and Finalize the REED Document
- 3. Creates and Finalize Eligibility Recommendation
- 4. Creates the Medicaid One Time Consent
- 5. Resident District contacts MIPSE team for access to the student
- 6. Resident District Creates and Finalizes the Invitation to Attend a Meeting
  - a. Members that must attend
    - i. General Ed Teacher
    - ii. Special Ed Provider
    - iii. Eval Team Rep
    - iv. Parent
    - v. Student (Age 14+)
    - vi. School District Rep
  - b. Members that may attend
    - i. Other/Title
- 7. Resident District Creates the IEP
  - a. Purpose: Initial
  - b. Not Eligible
    - i. Complete the following pages
      - 1. Profile/Eligibility
      - 2. Notice Regarding Provision of Special Education
        - a. District Commitment
          - i. Signature of District Superintendent Designee
          - ii. Date
          - iii. Process is done finalize document

- c. Eligible
  - i. Complete the following pages
    - 1. Profile/Eligibility
    - 2. PLAAFP
    - 3. Supplementary Aids/Accommodations
    - 4. Goal Pages
    - 5. Programs and Services

- 6. Notice of Provision
  - a. District Commitment
    - The resident District
    - Building/Program: within the Public School
    - Date
  - b. Parent must check:
    - Give Consent to the initial provision of special education programs/services to accept the eligibility
    - A parent signature must be collected
    - c. Finalize the Document
- 8. Resident District: Collects Signature and Date on One Time Medicaid Consent
- 9. Attending District Finalizes One Time Medicaid Consent
- 10. Resident District: Creates an Event in Student's record

  Parents indicate student will be enrolled in a NonPublic School
- 11. Attending District: Creates and Finalize Invitation to a NonPublic Service Plan
  - a. Members that must attend
    - i. General Ed Teacher
    - ii. Special Ed Provider
    - iii. Eval Team Rep
    - iv. Parent
    - v. Student (Age 14+)
    - vi. Public School District Rep
    - vii. NonPublic School Rep
  - b. Members that may attend
    - i. Other/Title
- 12. Attending District: Creates a NonPublic Service Plan
  - a. If Services are not required
    - i. Eligibility and Present Level ¼

Do not need to fill out Statement of Need

- ii. Notice and Signatures 4/4
  - 1. Notice for Provision of Services
    - a. Sign and Date
  - 2. Parent/Guardian/Student Acknowledgment and Commitment
    - a. Understands that services are not required and that an evaluation will be offered every 3 years
- b. If Services are required

Kent ISD, March 2021 Page 2

- i. Eligibility and Present Level ¼
- ii. Goals and Objectives 2/4
- iii. Services ¾
- iv. Notices and Signatures 4/4
  - 1. Notice for Provision of Services
    - a. Sign and Date
  - 2. Parent/Guardian/Student Acknowledgment
    - a. Agree with implementation of the Service Plan
    - b. Do not agree with the implementation of the Service Plan, but/and:
      - Plan to keep my child enrolled at ... and decline special education services at this time. I understand an evaluation will be offered every 3 year.
      - ii. Will allow it to be used
  - 3. Collect Signature and Date
  - 4. Finalize Document

Kent ISD, March 2021 Page 3