<p align="center">**Kent ISD – Fall 2024 Pupil Accounting Meeting**
Wednesday, September 25, 2024
Kent ISD Educational Services Center, Rogue Room</p>

24/25 Kent ISD Audit Team Update

- ❖ Kent ISD and Ottawa Area ISD Pupil Membership Consortium officially split 7/1/24, and the Kent team is now located on the Kent ISD main campus
- ❖ 2024-25 Count Dates, Due Dates, and ISD Audit Staff Contact Information
- ❖ 2024-25 Primary Auditor Assignments
- ❖ 2024-25 Pupil Accounting Deadlines

KISD Data Flow and SFTP Site Update – Kathi Thornton

- **New "Auditor" folder -** will be used to securely transfer documents between district staff and our audit team. *(Will likely also add a Section 25e subfolder within the Auditor folder.)*

Fall 2024 Count Date, Due Dates, Field Audits & PA Forms

- **Fall Count Day = First Wednesday in October (10/2/24)**
- To voluntarily participate in CEPI's early data quality checks, submit data by October 23, 2024
- 5th Wednesday after count = certified (11/6/24); 6th Wednesday after count = re-certified (11/13/24)
- Between Weeks 5 & 6, districts check for UIC/FTE conflicts and resolve them
  - o Nonpublic/homeschool pupils conflict if combined FTE claims are > 0.75 FTE
  - o Public pupils conflict if combined FTE claims are > 1.00 FTE
- Can also re-open between weeks 5 and 6 to make corrections to data without penalty
- After 6th Wednesday, there is a "re-open" process for MSDS collection, but <u>proceed with caution</u>
  - o Superintendent-signed letter is required + plan to ensure it does not occur in the future
  - o District should first determine impact and decide if re-opening is the only viable solution *(possible district "data team": SPED, pupil accounting, business/finance, SIS admin, etc. May also want to consult with ISD auditor to determine if issue can be fixed in audit)*
  - o Re-opening any of the 3 major collections (fall/spring/EOY), even if you don't touch your special education data, causes the data to be considered "untimely" (i.e., late) for SE Determinations and the regional/ISD special education funding could be impacted.
- **Fall 2024 Audit Material Drop off Options -** Materials drop-off available at Kent ISD ESC reception area, or district may still send materials via REMC van or USPS. We will send an email to District PA Coordinators with specific office hours and instructions as Nov 13th gets closer.
- **Field Audit Notices** - Our audit team will reach out in the next few weeks with field audit building notices and scheduled dates for field audits for SY24-25.
  - o Please note minor change to our audit process - Field audits going forward will require a minimum of <u>three</u> fraud interviews (2 teachers and one pupil accounting staff member) in each building that we visit.
- **Kent Pupil Accounting Forms –** Count Day forms are now available on the <u>Kent ISD Pupil Membership Website</u>. Navigate to www.KentISD.org, click on the Administration heading, and then Pupil Membership Services. In addition, if you'd like a complete set of forms posted to your district's Kent SFTP folder, please reach out to your primary auditor and we will make sure to get a full set of forms to you.

24-25 State Aid Budget & Legislative Update

- §20(1) Foundation Allowance $9,608 (same as SY23/24)
  - **LEA "increase"** by way of §147a(4) UAAL/MPSERS rate reductions, district impact varies depending on district, but estimates predict approximately 2.5-5% increase to base funding
  - **PSA "increase"** (to mirror LEA increase above) includes one-time 3.9% per-pupil payment under §22e
  - §20(6) **Cyber schools** remain at SY22/23 foundation allowance of $9,150
- A number of other education-related bills passed in the last year, and have significant impact on public education in general, but very little impact to pupil accounting.

Statutory Reminders from 23-24 School Year

- **§20(10) Special Education Funding** – districts may continue to collect both SPED reimbursement + 100% of per-pupil foundation *(up from 75% of per-pupil foundation in SY22/23)*
- **§19(3) REP Reporting** – Districts must continue to report all staffing changes (new hires, terminations, or changes in assignment) within 30 days.
- **§19(7) Tribal Affiliation Reporting –** two new program participation codes available in MSDS to identify student participation in federal programs funded under 20 USC 7401 to 7456 and federal programs funded under Johnson-O'Malley Supplemental Indian Education Program Modernization Act. CEPI still working to determine how districts will be required to submit data on tribal affiliation for all students and staff, but not until at least 25-26 school year.
- **§6(7)(c)** – If fall count day (1st Wed. in Oct.) falls on a day of "religious or cultural significance" (*as determined by the district*), count may be held on the immediate next day school is in session. §6a does the same for the spring count day (2nd Wed. in Feb.)
- **§101 Additional Forgiven Time –** MDE is prohibited from taking into account whether a district used any QPD days/hours under §101(10) when determining if MDE will award the up to 3 extra forgiven days.
  - **NOTE:** lesson learned from prior school years, a scheduled QPD day is not eligible for forgiven time under §101 like a student day, so QPD must be rescheduled or made up if needed to reach 180.
- **Virtual Days under §21f(14) –** this flexibility was added SY23/24 to deliver instruction virtually for a) emergency closures, b) student testing days, or c) professional development purposes. *21f(14) Summary handout is attached.*

Fall 2024 MPAAA Conference Highlights

- **No 2024-25 Pupil Accounting Manual has been released**, MDE staff indicated that we may see a new PAM sometime in the next couple of weeks.
- **ECSE Rule55/62 Home/Community Program FTE Calculations –** Updated guidance will be in the PAM regarding FTE calculations for Rule 55 and Rule 62, but is in line with Kent ISD audit practice. In addition, FTE allowed at pro-rated amounts less than .40 FTE (72 hours/180 hours) if pupil is unable to participate in some sessions, but only when pupil is scheduled (in IEP) for a minimum of 72 hours of instructional services.
- **Virtual Drop-in Centers** Not Located on School Property – all must be registered as Non-Instructional Ancillary Facilities in the Educational Entity Master (EEM) as associated sites of the school district and have proper building occupancy approvals from the State of Michigan.
- **Records Requests** – Before responding to a request for student records, please verify the listed school district exists in the EEM. Districts should not be using 3rd party vendors to enroll pupils, including shared time pupils.
- **Enrolling Foreign Pupils** – change in the PAM to allow membership claims for pupils who are age-eligible and have already received diploma or equivalency from home country (as long as they don't have a diploma from a district within the US)
- **Homebound certification** – must be certified by MD, DO, or PA. MDE removing PAM language allowing NP.

24-25 Teacher Certification Update

- ➤ §6(8) definitions of "class" and "appropriately placed" are now in full effect. <u>No more delay</u> in FTE penalties associated with using a teacher outside subject-area endorsement(s). This means that we will have to enforce FTE penalties due to inappropriate placement, both for grade-level and content-area mismatches.
  - o **FTE penalty** still applies if TOR is truly non-certificated, non-permitted individual, just like in prior years.
  - o **FTE penalty additionally applies** (beginning this school year) for grade-level and subject-area mismatches.
  - o **Salary penalty** (under updated §163 language) now *only* applies to inappropriate placements for which no FTE penalty is enforced. And, §163 salary penalty was reduced to 50% of the salary paid to the individual during the period of non-compliance (instead of 100% of the salary) <u>*if the teacher placement is corrected by the district w/in 10 days from notification*</u>.
- ➤ **Notes regarding substitutes**:
  - o Michigan-certificated teachers are allowed to act as the TOR in *any* assignment for up to 90 calendar days without obtaining a daily sub permit. If an assignment outside of the endorsed area(s) must continue for more than 90 calendar days, then an additional permit must be obtained.
  - o Substitute permits are NOT retroactive (including Daily Sub, Extension of Daily Sub, Full-Year-Basic Sub, Full-Year Shortage, and Full-Year Expert Permits).
  - o Daily Sub permit is valid for use in a single assignment for up to 90 calendar days. If an assignment must continue beyond 90 calendar days, a permit extension or additional permit, must be state-approved before continued placement.
  - o **Special Education Substitute Assignments** – sub permits & approvals have slightly different requirements for teaching in a SE assignment, specifically:
    - ▪ No Extension of Daily Sub permit available for SE assignments lasting more than 90 calendar days. Federal IDEA requires all SE teachers minimally hold a bachelor's degree for the purposes of FAPE, but is silent on SE substitutes.
    - ▪ Temporary SE approvals are available for MI-certificated teachers assigned outside of endorsed area and working toward matching endorsement.
- ➤ **Current Teacher Certification Flexibility**
    - ▪ ZG (K-5 All, K-8 Self-Contained), now functions as <u>K-8 All</u>
    - ▪ Any K-6 or 6-12 World Language endorsement, now functions as <u>K-12 World Language</u>
    - ▪ **NEW** Any general education subject-area endorsement with grade bands K-8, 6-8, 5-9, K-9, 5-12, or 6-12, now allow placement for **one grade level** outside of the range listed. (Official Memo stating this flexibility is supposed to be coming from MDE, but have not yet seen it in writing.)
- ➤ **Master Teacher List for Fall 2024 should include:**
  - o Legal First Name, Last Name, PIC #, Grade Levels Taught**, all Subject(s) Taught**
- ➤ **State Recommends Districts Develop Own Local SCED --> REP Crosswalk** (template available in MSDS under 'Audit FTE' menu, uses TSDL data reported from prior SY)
- ➤ **New Teacher Credential Verification Report (TCVR) to be Released by End of September**
  - o Do not know which "fixes" might be included in this release (we asked for several 😊), but please remember that the TCVR is a *starting point* for auditors when conducting teacher certification reviews.
  - o Districts have the ability to run its own TCVR at any point after REP data is certified and ability to make corrections to REP data through Dec. 1st
- ➤ **Teacher Certification Auditor Assignment for all Kent ISD Districts – Jeff Sexton**

Virtual Learning Reminders

- All pupils enrolled in one or more 21f virtual courses, must be reported on the PA-5OD(1) Virtual Learning Participation Summary, even if being counted using Tier 1 Attendance as the audit measure.
- If using Tier 2 Lesson/Assignment completion within courseware as the audit measure, 10/30 day rule is in effect. Prior to the 20-21 school year, Tier 2 method of participation had to be met ON the count day, but this is no longer the case. This means that a pupil could complete a lesson or activity within the 10/30 day rule in each course. If using 30-day excused window, there must be documentation to support an excused absence/non-participation on count day, otherwise must fall within 10 school days.

Early Middle College Reminders

- §6(6)(kk) – clarifies the definition of an accelerated EMC pupil's eligibility for > 1.00 FTE
  - Accelerated EMC pupil must be on track to graduate "at least 1 semester early" and must graduate with BOTH a HS diploma AND 60 transferable credits or Associate's Degree to be eligible.
  - No more than an extra 1.00 FTE total may be claimed on any accelerated EMC pupil
- Additional **Early Middle College Reporting Reminders**
  - **Report EMC Pupils w/ '3500' Program Participation Code – every collection, every time**
  - **If you Exit a Pupil w/ Code 40, must include Post-Secondary Outcome** (codes 01 – 05 added 21/22). Acceptable Evidence for 01-05 must be provided during GAD audit if sampled.
    - 01 - Associate Degree = College Transcript
    - 02 - 60 Transferable College Credits = College Transcript
      - Use 02 if pupil did not receive an Associate Degree, but did earn 60 credits
      - Report 01 & 02 BOTH if pupil earned a second Associate Degree
    - 03 - Professional Certificate = College Transcript & copy of certificate issued by college
    - 04 - MEMCA Certificate = Copy of MEMCA Certificate (only MEMCA-approved prgms)
    - 05 - Registered Apprenticeship = College Transcript & Apprenticeship Proof (USDOL)
  - EMC "Consortia Programs" must report the EMC's 5-digit entity code in School Demographics Component, 'S2E2' field – for LaunchU → (03753)

Dropout Recovery Programs (23a)

- §6(6)(dd) – Districts operating a 23a program and claiming any 23a students under the "appropriate interventions" exception, must define what those appropriate interventions are and must document they were implemented within 10 days.
- Districts claiming any 23a pupil in the first 2 months of enrollment, who did not meet satisfactory monthly progress, but instead met a lesser standard, must be able to earn a minimum of 0.25 total credits by the end of month two.

Section 25e Transfers

- **24/25 Signed Moratorium Expected for KISD LEA vs. KISD LEA Claims** (PSAs Are Not Affected)
- **Track New Student Enrollments Thursday, Oct. 3, 2024 to Tuesday, Feb 11, 2025**
  - Eligible Students Must Have Been Claimed for Fall 2024 Membership by MI public school
  - MSDS Student History not available until approximately first week of December
  - First Batch of Claims will likely be due December 13, 2024 (for all claims accrued 10/3 – 11/13)
    - Recommend district file all claims from 10/3 – 12/13 due to the holiday break and the rolling 30-day window for any S25e claims that accrue after 11/13.
- **Auditor Assignment for Section 25e Transfer Claims – Jeff Sexton (all KISD districts)**
- **Common Mistakes** (SRM Not Certified; FTE not >0.00; S25 Component, First Day in Attendance =blank)
- Detailed Section 25e instructions for 24-25 will be sent via email in the next couple of weeks.

Kent ISD Program Updates for SY24/25

- MySchool @ Kent– no changes reported for SY24-25
- KCTC Program Updates
    - KCTC offers both CTE courses & GE elective courses (+ CTE and Non-CTE WBL)
    - *Aviation Electronics & Aviation Maintenance* @ GR Ford Airport are paired with a dual enrollment course each semester, to supplement missed instruction due to additional travel time required (claim same as traditional KCTC pupils)
    - KCTC offers satellite programs at West Michigan Construction Institute (Carpentry & Electrical) and Next Step Manufacturing (Foundations in Wood), but these programs operate the exact same days/hours as traditional KCTC sessions (claim same as traditional KCTC pupils)
    - **New** Medical Assisting dual enrollment CTE course at Davenport University – pupil's enrolled in this course are enrolled in a dual enrollment course each semester that is taught by a Davenport instructor, not a Michigan-certificated teacher. Pupils should be reported under 5GA (dual enrollment) and claimed based on number of credits enrolled. **(4 credits = 0.33 FTE)**
    - Regional CTE programs are now being offered on-site at several local district high schools with a KCTC employed teacher. These programs are being operated under the days/hours at the local high school and state-aid supporting attendance should be taken by the TOR in each local district's SIS according to district attendance procedures. Course data for these CTE courses will be reported by KISD staff in CTEIS, and does not need to be reported in TSDL.
- LaunchU Programs – currently 4 tracks:
    - General Associate's Degree (earns Associate's Degree with at least 60 college credits)
    - Engineering and Mechanical Design (earns Mechanical Design certificate, and at least 24 college credits)
    - Culinary Arts or Baking & Pastry Arts (earns Culinary Arts or Baking and Pastry Arts certificate, and at least 32 college credits)
        - Note: This EMC program involves concurrent enrollment in KCTC Culinary/Hospitality course 3 days/week for a reduced seated FTE of 0.27. Additionally, pupils attend college courses remaining 2 days/week and additional FTE for those courses are based on college credits enrolled.
    - IT - Computer Support Specialist (earns Associate's Degree with at least 60 college credits)
        - Note: This EMC program begins with 11th grade enrollment in KCTC's Networking and Cybersecurity course, but does not include college courses until 2nd semester of pupil's 11th grade year. However, pupils must be reported with 3500 code in fall collection of 11th grade, prior to enrollment in college courses.

Any other questions?

Please reach out if we can help support you and your district in 2024-25 and have a great school year!

Fall 2024 Pupil Count

Fall Count Day	Oct 2
MSDS File Certification Due	Nov 6
Audit Materials Due to ISD	Nov 13
MSDS Re-Certification Due	Nov 13
30 Day Return/Excused (Calendar Days)	Nov 1
10 Day Return/Unexcused (School Days)	Based on School Calendar

Spring 2025 Supplemental Pupil Count

Spring Count Day	Feb 12
MSDS File Certification Due	Mar 19
Audit Materials Due - ISD	Mar 26
MSDS Re-Certification Due	Mar 26
30 Day Return/Excused (Calendar Days)	Mar 14
10 Day Return/Unexcused (School Days)	Based on School Calendar

Pupil Auditor Contact Information

Kent ISD Audit Team:

Jeff Sexton, Manager
Email: jeffsexton@kentisd.org
Direct Dial: (616) 410-4999

Heather Worm, Auditor
Email: heatherworm@kentisd.org
Direct Dial: (616) 410-4998

Jeff Sexton will remain the primary contact for SY24/25 Sec. 25e & Teacher Certification Auditing.

Michelle Vargo, Auditor
Email: michellevargo@kentisd.org
Direct Dial: (616) 410-4667

Kent ISD 2024-2025 Primary Auditor Assignments

Michelle Vargo 616-410-4667 michellevargo@kentisd.org	Heather Worm 616-410-4998 heatherworm@kentisd.org
Kent LEA Districts: Byron Center Caledonia Godwin Heights Grandville Kelloggsville Kentwood Lowell Rockford Sparta Thornapple Kellogg Wyoming **Kent PSA Districts:** Byron Center Charter Chandler Woods Covenant High School GR Creative Technologies Cross Creek Excel Gerald Dawkins Academy Grand Rapids Child Discovery Hope Academy Lighthouse Academy Vanguard Vista Walker	**Kent LEA Districts:** Cedar Springs Comstock Park East Grand Rapids Forest Hills Godfrey-Lee Grand Rapids Kenowa Hills Kent City Northview **Kent PSA Districts:** Grand River Prep Knapp New Branches NexTech Ridge Park River City Scholars Wellspring Prep West MI Acad. of Env. Science West MI Aviation William C. Abney

Jeff Sexton 616-410-4999 jeffsexton@kentisd.org

Kent PSA Districts:
PrepNet Virtual Academy
 	
KISD Programs:
Kent Career Technical Center
MySchool@Kent/SuccessLink (bill back)
KISD Center-Based Programs:
   o   Early Childhood Center
   o   Empower U
   o   Kent Education Center – Beltline
   o   Kent Education Center – Oakleigh
   o   Kent ISD Deaf & Hard of Hearing
   o   Lincoln School
   o   Lincoln Developmental Center
   o   Pine Grove Learning Center

2024-25 Pupil Accounting Deadlines

NOTE: This timeline does not cover State Reporting Deadlines unrelated to pupil accounting

May 31, 2024	Deadline to apply for 24-25 Days/Hours Waiver for Alternative Education Programs
August 1, 2024	2024-25 Days & Clock Hours Due to ISD
September 11, 2024	MSDS SRM Deadline for District to Process Exit Changes from <u>2023-24</u> & Deadline for Exit Change Requests to Auditor for PY 2021-22 & 2022-23 Cohorts
October 2, 2024	**Fall 2024 Pupil Membership Count Day**
October 3, 2024	Section 25e Transfer Window Opens (students xfer districts between fall/spring count)
October 7, 2024	GAD Audit Window Opens (Fall 2023 Field Audit Buildings w/ Active Cohorts Only)
November 6, 2024	MSDS Fall 2024 General Collection <u>Certification</u> Due to CEPI
November 7 – 12th	Fall 2024 FTE Conflict Resolution Window for Districts Statewide
November 13, 2024	MSDS Fall 2024 General Collection <u>Re-Certification</u> Due to CEPI & <u>Audit Packet to ISD</u>
December 2, 2024	District REP Deadline (REP teaching assignment(s) used to audit teacher certification)
Dec. 13, 2024 (tentative)	Deadline for Batch 1 of Fall 2024 Section 25 Claims (all claims accrued since Oct 3rd)
February 11, 2025	Section 25e Transfer Window Closes (Final Claims Due by 11:59PM in MSDS)
February 12, 2025	**Spring 2025 Supplemental Pupil Membership Count Day**
March 19, 2025	MSDS Spring 2025 Supplemental Collection <u>Certification</u> Due to CEPI
March 20 – 25th	Spring 2024 FTE Conflict Resolution Window for Districts Statewide
March 26, 2025	MSDS Spring 2025 Supp. Collection <u>Re-Certification</u> Due to CEPI & <u>Audit Packet to ISD</u>
July 15, 2025 (tentative)	District Certification of 2024-25 Days & Clock Hours Due
August 1, 2025	ISD Certification of all Constituent District 2024-25 Days & Clock Hours Due

Kent ISD
Student Data Flow

Kent ISD has many programs that service students from birth up through adult education. Most of these students are residents from your district. With that being said, it is important that you know the data flow of information to your district regarding these students, especially in the Pupil Accounting arena.

First off, in case you were not aware, Kent ISD cannot claim general ed FTE. Therefore, any students that attend our programs from a public school and garner FTE, that information will be sent back to the **sending school** for them to claim the FTE (note that Sending School (SS) is bolded…due to schools of choice/homeless etc., the resident district may not be the school that sends the student to the ISD). Students attending from a Non-Public/Homeschool (NP/HS) setting are not handled the same way. FTE garnered by a NP/HS student attending our programs goes back to the **resident district**. The interesting thing about this is, your district may never even see those children or know they even exist, but you are getting money for them!

Secure Data Transmission

Please know that all data transmitted back to you will be sent through a Secure File Transfer Protocol Site (SFTP Site). Every district is given ONE sign-on to the folder on the SFTP site. This sign-on is usually managed by the Pupil Accountant at each district. (This site is different than the Auditor's site in which you place your pupil accounting paperwork.)

The link to the Kent SFTP site: https://sftp.kentisd.org/ThinClient/WTM/public/index.html#/login   If you do not know your login, please contact kathithornton@kentisd.org to obtain that information.

Please DO NOT send files containing student data via email! This would put your student's data at risk. All data that you need to send to the ISD needs to be uploaded to the SFTP Site. Once you sign on, you will see a folder named **ISD Prgms to ISD**. You can place your file in that folder and then please remember to email Kathi Thornton so that she knows to retrieve it.

Data Flow

As we go through the year, I will send emails to the Pupil Accounting User Group (PAUG) Listserv informing everyone of file deposits. If you are not receiving emails from me, please email me and I'll make sure you are added to the Listserv.

- At the beginning of the year, I will place a list of non-public/homeschool students that are registered to attend that year. You will be asked to verify that the address that we were given is in fact in your district. This is to make sure the funding flows to the correct district.
- During each of the count cycles (Fall, Spring and EOY), you will be provided a draft Count File each week of the cycle, with a final Count File at the end of the 10/30 day window. This file is loaded to the SFTP site in the COUNT folder which resides in the ISD PRGRMS FROM ISD folder. These files will show you who is eligible for count for that period. Any student with a "Did Not Clear 10/30" in column AF (currently) of that report means they have not met the criteria to receive FTE. If this happens, you will get an email with information regarding their status by the last week of the count period. Also please know that columns AB through AE provide you with

information pertaining to coding any LaunchU EMC students. Because of the importance of the setup of the EMC students, I also send targeted emails informing you to make sure to code your EMC kiddos.

- For non-public/homeschool students, you will get a General Collection XML file of these kids that you can upload to the state the last week of the count period to claim your FTE. (I do this because not all districts put these children in their SMS, because they never "see" the student.) These files can either be loaded straight to the state or combined with your data and then submitted. **Please remember, when combining data it is ALWAYS a good practice to back-up your current file before the merge, just in case something goes awry.**

- At the end of the year, you will receive a TSDL file for any students that are not being reported in CTEIS. (If they are attending KCTC and now LaunchU, these are CTE programs and that data is submitted into the CTEIS program by Kent ISD.   This data will marry with your data at the state level to satisfy the TSDL submission requirement. On a side note, you may receive a warning on your TSDL stating these students are missing…they are not, it's just that the DQ alert isn't smart enough to look at the CTEIS data before the alert is created.) Again, these files can be either loaded directly to the state or combined with your data and then submitted.

If you have any questions regarding pupil accounting data being sent from Kent ISD, or need any help with a data issue in general, please feel free to contact me. Kent ISD is here to serve its constituents and I am always happy to help in any way I can. My contact information is below.

Kathi Thornton, PAS/SED
Data Specialist
Kathithornton@kentisd.org
W 616.447.2443
C 616.916.6415

State School Aid Act (SSAA) Section 21f (14) Summary

Statutory Language:

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(14) Subject to the requirements in this subsection, a district may provide instruction under this section for not more than 15 days in a school year. If a district plans to provide instruction under this section to pupils for not more than 15 days during a school year, the district's plan must be approved by the board of the district and the district must provide notice of the plan to impacted pupils and their parents or legal guardians before enactment of the plan. Days of instruction under this subsection may only be used for the following purposes, as defined by the department:
        (a) Emergency closures.
        (b) Student testing days
        (c) Professional development purposes, not to exceed a total of 30 hours during a school year.

What Must Occur Before a District Can Utilize New Virtual Days Under §21f(14):

- **Before a District Enacts Any Section §21f(14) Virtual Days:**
  - **District Must Develop a Plan for §21f(14) "Virtual Days"**
    - Similar to how district had to define a "remote learning day" during the pandemic. How will instruction be delivered? What will be required of students? How will student participation in the virtual day be measured?
  - **School Board Must Approve the District's Plan for §21f(14) Virtual Days**
  - **School District Must Notify all Impacted Students & Parents/Guardians of the Plan**

Definitions: §21f(14) usage does not require parental consent, pupil schedule changes, etc. and leaves the terms in subsections (a)(b)(c) to be <u>defined by the Department</u>, but MDE has not yet issued guidance in this area. In the interim, we offer the following:

- *(a) Emergency Closures* – borrowing from the §101(4)(a) definition used for canceled/forgiven days/hours: "conditions not within the control of school authorities, such as severe storms, fire, epidemics, utility power unavailability, water or sewer failure, or health conditions as defined by the city, county, or state health authorities"
- *(b) Student Testing Days* – the legislatures use of the term "student testing" instead of "state testing" here leads us to conclude the (b) definition includes state assessments, but also includes any local student testing.
- *(c) Professional development purposes* – the legislature limiting usage of (c) to "30 hours" per school year leads us to conclude this subsection refers to **teacher** professional development as required under Revised School Code §1527(1): district must provide its teachers with at least 5 days (i.e., 30 hours) of teacher professional development each school year.

Hard Cap: No more than 15 Virtual Days per SY (July 1 – June 30).

    §21f(14) virtual days are **in addition to** §101 canceled/forgiven time (up to 6 days + extra 3 w/ MDE approval) **and in addition to** §101(10) Qualifying PD days/hours. **3 separate "buckets"**

Questions? Even after a full year of effect, there are still many unknowns in this area. A list of questions on §21f(14) was submitted to MDE, but we have very little specific guidance from the Department. If you have additional questions, feel free to reach out to Jeff Sexton (jeffsexton@kentisd.org) and we will do our best to push for answers.